

Viby, January 20, 2017

Marketing coordinator

- Fluent in English

We are looking for a highly-motivated person to coordinate our marketing and communication activities.

The job

You will be part of a team working with research, product and business development within smart textiles. As the first point of contact for our customers and partners you will be representing the company.

Tasks will primarily be divided into three areas, marketing and communications, administration and book-keeping. These tasks include:

- Updating of our social media and website, producing a stakeholder newsletters and press releases
- Preparation of project proposals and quotes based upon client needs
- Customer contact primarily by phone and e-mail
- Daily bookkeeping, in partnership with our external accountant
- Ad hoc office administration tasks

We are a dedicated team of 12 company and in your role, you will need to support where needed. It is important that you are quick to learn, creative and have a can-do attitude. Experience with InDesign, Photoshop and/or Adobe Elements are not required but an advantage.

Qualifications:

We know that intelligent textiles are a specialist niche and do not expect you to have prior knowledge of this field which we will provide the necessary introduction to. Our primary focus is on your communication skills, which you have documented through a relevant education or professional experience.

It is not required that you are fluent in Danish but not all our systems run in English and you must be able to learn and navigate these.

We offer

We offer an exciting and challenging job in an international environment where you will get a good salary, private health insurance, and fresh fruit daily. We also offer training and development, flexible working hours and the opportunity for great job satisfaction daily. We are situated in a pleasant location in Viby with a good working environment.

The position is full time, between 30-37 hours a week, depending on your preference.

Application and further information:

Contact Klaus Østergaard, CEO for further information by phone +45 79304150, email: job@ohmatex.dk where you can also send your application as soon as possible. Applications will be reviewed on an ongoing basis.

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